



# SEWARD HOUSE MUSEUM

## Volunteer Application

**Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

### **1. Contact Information**

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### **2. Emergency Contact**

**Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

### **3. Educational Background**

**High School:** \_\_\_\_\_

**College:** \_\_\_\_\_

**Major & Minor:** \_\_\_\_\_

**Graduate School:** \_\_\_\_\_

**Degree Received:** \_\_\_\_\_

## **4. Volunteer Opportunities**

**Please circle preferences...**

Tour Guide

Gift Shop Desk Attendant

Special Events

Garden

Costumed Interpretation

Collections

Light Cleaning/Maintenance

Research/Writing

Curriculum Development

Musician/Entertainment

## **5. Availability**

**Please list regular availability for scheduling purposes. Typical shifts in the museum last 3-4 hours.**

Shift	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday*
AM (10-1:30)						
PM (1:30-5)						

\*We are only open on Sundays June-September.

## **6. Skills and Interests**

**Please list any relevant skills or interests you have that would pertain to any of the above Volunteer Opportunities, or a special skill not listed that you would like to offer.**

## **7. Volunteering History**

What other organizations do you currently volunteer with?

What do you seek in a volunteer position?

## **8. Employment History**

Please list highlights and achievements from your career that most relate to volunteer opportunities.

**Organization #1:**

**Position:**

**Dates of Employment:**

**Job Description & Responsibilities:**

**Reference (Name, Position, Contact Email and/or Phone):**

**Organization #2:**

**Position:**

**Dates of Employment:**

**Job Description & Responsibilities:**

**Reference (Name, Position, Contact Email and/or Phone):**

Please return this completed form to Jeff Ludwig, Director of Education at the Seward House.

Email [education@sewardhouse.org](mailto:education@sewardhouse.org) for questions.

**Date Applied:**

**Date Interviewed:**

**Starting Date:**